



# ST. ALOYSIUS

## CATHOLIC CHURCH

Dear Sisters and Brothers in Christ:

The St. Aloysius Parish family extends our sympathy and our prayers to you.

We recall, as Christians, that our faith leads us to see the bright rays of hope even in the midst of life's darkest times. Of these rays, one is the belief that death is not only an end, but also a beginning. While we are separated from our loved one by death, we're reminded that we will one day be reunited with all those we love in a "dwelling provided for us by God, a dwelling in the heavens... forever" (2 Corinthians 5:1).

As our loved one has passed from this present, temporary life to a perfect, permanent one, I naturally can't grasp where you are. But I do understand that right now you likely feel confused, sad, stunned, or perhaps even overwhelmed by your loss. In the past, you may have taken on the role of loving others, comforting them, ultimately sharing the burden of their losses with them. During the hours and days ahead, it will be your turn – your time to be loved, to be comforted, and to let others help you bear the pain of your grief. The kind words and quiet presence of family members, friends, neighbors, and fellow parishioners of St. Aloysius during this profoundly difficult time will hopefully raise you from the depths of sorrow and help you carry on.

Enclosed, you will find a packet to assist you in the planning of the funeral during your time of sadness. The Church's funeral liturgies are to bring comfort and peace to the family as we commend our beloved dead to God's loving embrace. If you have any questions throughout this process, please do not hesitate to contact the parish office to help you.

Again, know that this parish family, as well as this local community, will continue praying for you and your loved one at this time of loss.

Sincerely yours in Christ,

Rev. Michael J. Alello, *Pastor*

# St. Aloysius Catholic Church

## Funeral Planning Packet

Name: \_\_\_\_\_

*First*                      *Middle*                      *Last*

Birth Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ Birth Place: \_\_\_\_\_  
*City State*

### Contact Information:

### Family contact/Next of Kin

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Relationship to Deceased: \_\_\_\_\_

**Funeral Home**

Name: \_\_\_\_\_

Director: \_\_\_\_\_ Phone: \_\_\_\_\_

*The checklist below should act as a guide for you as the funeral arrangements for your loved one are being made.*

**Place a checkmark next to each item when completed:**

- \_\_\_\_\_ Contact the funeral home
- \_\_\_\_\_ Contact the church parish or have the funeral home contact us with proposed arrangements.
- \_\_\_\_\_ Complete the biography/questionnaire
- \_\_\_\_\_ Complete the “Funeral Liturgy” form
- \_\_\_\_\_ Read and complete the form concerning associated fees
- \_\_\_\_\_ Return this completed packet to the parish office

*Once complete, please return this packet to the Parish Office via email at [churchfrontdesk@aloysius.org](mailto:churchfrontdesk@aloysius.org) or drop it off to the receptionist.*

## Biography of Deceased Person

*If additional space is needed for this section, please attached another sheet of paper.*

### Family

**Spouse:** \_\_\_\_\_

\_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**      **Years Married:** \_\_\_\_\_

**Children:** \_\_\_\_\_

\_\_\_\_\_

**Grandchildren:** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### **Siblings (Brothers & Sisters)**

\_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

\_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

\_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

\_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

### **Parents**

**Father:** \_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

**Mother:** \_\_\_\_\_ \_\_\_\_\_ **Living** \_\_\_\_\_ **Deceased**

Maiden Name

## Questionnaire

**Personal Life:** *This information will be used in the preparation of the funeral liturgy.*

Please give a brief background of your loved one's early life (family, schools, etc.).

What was your loved one's profession and where did he/she work?

Was your loved one active in any church ministries? If so, which ones?

Did your loved one belong to any civic organizations (Kiwanis, American Legion, etc.)?

How did he/she live the faith?

What will the family remember most about him/her?

What will you, the family, miss most about your loved one?

# Funeral Liturgy

## Introductory Rites

### **Placing of the Pall** *(if applicable)*

Following the gathering hymn, the presider will say a prayer over the deceased person and sprinkle the coffin with holy water, the pall (a symbolic, white cloth representing their Baptism) is then placed over the coffin by family members or friends. Please note that when the remains have been cremated, the Placing of the Pall does not take place.

Will members of the family be placing the pall over the coffin? ☐ Yes ☐ No

## Liturgy of the Word

### **1<sup>st</sup> Reading** *(please check one)*

- ☐ **2 Maccabees 12:43-46** *"They knew that with death, God offers resurrection."*
- ☐ **Job 19:1, 23-27a** *"I know that my Vindicator (Redeemer) lives."*
- ☐ **Wisdom 3: 1-6, 9** *"Grace and mercy are with His holy ones."*
- ☐ **Isaiah 25: 6a, 7-9** *"He will destroy death forever."*
- ☐ **Lamentations 3:17-26** *"It is good to hope in silence for the saving help of the Lord."*
- ☐ **Ecclesiastes 3:1-12, 14** *"There is an appointed time for everything."*
- ☐ Please select one for us.

Read by (family member or friend of the family): \_\_\_\_\_

### **2<sup>nd</sup> Reading** *(please check one)*

- ☐ **Romans 5:5-11** *"God proves his love for us... [because] Christ died for us."*
- ☐ **Romans 6:3-4, 8-9** *"We too might live in newness of life."*
- ☐ **Romans 14:7-9, 10c-12** *"Whether we live or die, we are the Lord's."*
- ☐ **1 Corinthians 15:20-23** *"So too in Christ shall all be brought to life."*
- ☐ **2 Corinthians 4:14-5:1** *"What is seen is temporary, but what is unseen is eternal."*
- ☐ **2 Timothy 2:8-13** *"If we have died with him we shall also live with him."*
- ☐ Please select one for us.

Read by (family member or friend of the family): \_\_\_\_\_

**Gospel** — *the Pastor typically chooses an appropriate Gospel reading, however if you would like to make a recommendation, please feel free to do so.*

- ☐ We would like for the priest/deacon to choose the Gospel Reading.
- ☐ **Matthew 5:1-12a** *"Rejoice and be glad, for your reward will be great in heaven."*
- ☐ **Matthew 11:25-30** *"Come to me and I will give you rest."*
- ☐ **Matthew 25:31-46** *"What you did for the least of my brothers, you also did for me."*
- ☐ **John 6:37-40** *"Everyone who believes will have eternal life."*
- ☐ **John 11:17-27** *"I am the resurrection and the life."*
- ☐ **John 14:1-6** *"I have prepared a place for you."*

## Prayers of the Faithful

The Prayers of the Faithful, also known as “*Universal Prayers*,” express the congregation’s prayerful concern not only for those gathered for the funeral, but also for others in particular need throughout the world. These will be provided by St. Aloysius Church.

Please note, if a Deacon is present and assisting, he will read the Universal Prayers, otherwise a member of the family or a friend is invited to read them.

Read by (family member or friend of the family): \_\_\_\_\_

## Presentation of the Gifts

If a mass is being said, members of the family (children, grandchildren, cousins, aunts & uncles) or friends of the deceased may bring the offerings of bread and wine to the altar.

Will representatives bring up the offering of bread and wine?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

Names: \_\_\_\_\_

## Other Selections (optional)

**Extraordinary Ministers of Holy Communion:** \_\_\_\_\_  
\_\_\_\_\_

## Music

The family may offer specific, liturgically appropriate hymns they would like to be used for the funeral liturgy. The Director of Music and Liturgy will supplement the suggested hymns (if provided) and make musical selections based on the readings chosen and the biography of your deceased loved one to best support the liturgy. PLEASE NOTE: If the family wishes to use specific musicians from St. Aloysius OR musicians other than those currently serving at St. Aloysius, they must communicate this request as soon as possible to the Director of Music and Liturgy.

Hymn Suggestions (optional): \_\_\_\_\_  
\_\_\_\_\_

## Remarks of Remembrance

Before the funeral liturgy begins, a member of the family or a family friend may speak in remembrance of the deceased, sometimes otherwise known as a “*eulogy*”. If done, this will take place prior to the start time of mass, and will need to be concluded before the scheduled start time of the mass. If the family elects to give Remarks of Remembrance, it is important to note that the visitation will conclude early with the casket being closed (if appropriate), and the sanctuary will be rearranged for the funeral liturgy to take place.

PLEASE NOTE: We ask that your remarks not exceed 3-5 minutes and be written in advance prior to the funeral service.

Will someone be giving Remarks of Remembrance?      \_\_\_\_\_ Yes      \_\_\_\_\_ No

Name: \_\_\_\_\_

## Associated Fees

The fees associated with a funeral liturgy that St. Aloysius Catholic Church asks from the family help to offset the utilities, the necessary maintenance and housekeeping that are required surrounding a funeral. Payment can be made by cash or check to “St. Aloysius Catholic Church,” and is payable in full prior to the funeral.

### Church

The fee that is asked of families is \$350.00. This fee covers the use of the church for visitation and the cost of the musicians (cantor and accompanist) for the funeral liturgy. Additional fees may be imposed by the pastor if he deems necessary (e.g. for extraordinary maintenance or setup issues). If you're facing financial difficulties, a funeral service can still be arranged. We will not turn anyone away because of inability to pay.

### Officiant (Priest / Deacon)

There is no fee for the officiant (priest or deacon) of a Catholic funeral. However, if the family wishes to give a gift, it is greatly appreciated and should be given directly to him.

## St. Aloysius Catholic Church

2025 Stuart Avenue

Baton Rouge, Louisiana 70808

Phone: (225)343-6657

Email: [churchfrontdesk@alloysius.org](mailto:churchfrontdesk@alloysius.org)

Website: [www.alloysius.org](http://www.alloysius.org)

### FOR OFFICE USE ONLY:

Type of Service:

\_\_\_\_\_ Funeral Mass

\_\_\_\_\_ Funeral Liturgy outside of Mass

\_\_\_\_\_ Graveside Committal

Funeral Time: \_\_\_\_\_ Funeral Date: \_\_\_\_\_

Celebrant: \_\_\_\_\_

Cantor: \_\_\_\_\_

Accompanist: \_\_\_\_\_